**St Mary’s The Nave Space**

**Feedback Form**

Thank you for holding your event at St Mary’s Church – we hope it was a great success!

We would appreciate any feedback you could give post event, to allow us to improve on our offering. Please could you take 5 minutes to fill in the below form and feel free to add any additional information which you think we may find useful.

With best wishes, Duncan Purves, Events Co-Ordinator

Event date:

Name:

Company:

Type of event held at St Mary’s:

How did you hear about St Mary’s Church as a possible venue for your event? (e.g. website)

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How did you find the initial enquiry process? Please circle

* Did you get a quick response when you initially made contact? Y N
* Did you look at the website? Y N
* Did you find the website informative/useful? Y N

What was your overall satisfaction with the venue, space and the facilities provided? (Please tick)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Very satisfied** | **Satisfied** | **Neutral** | **Unsatisfied** | **Very unsatisfied** |
| Overall satisfaction  |  |  |  |  |  |
| Cost to hire |  |  |  |  |  |
| Location |  |  |  |  |  |
| Staff support |  |  |  |  |  |
| General facilities available e.g. toilets, access  |  |  |  |  |  |
| How satisfied were you with the booking procedure? |  |  |  |  |  |

Could you tell us which outside suppliers you used for your event and were you happy overall with their services?

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Would you book the venue again?

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Would you recommend the venue?

What improvements would you like to see?

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Please add any additional feedback here that you think may help us to improve St Mary’s Church as a venue:

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Thank you for taking the time to complete this form.